

Lafayette Parish Waterworks District North

307 Rue Scholastique Road
Lafayette, Louisiana 70507
Thursday, September 21, 2023
at 5:30 p.m.

MINUTES OF REGULAR BOARD MEETING

COMMENCEMENT

Agenda Item No. 1: **Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of September 21, 2023, was called to Order by LPWDN President, Preston Bernard

Agenda Item No. 2: **Pledge of Allegiance**

Agenda Item No. 3: **Roll Call**

Members Present:

Preston Bernard, Paul Champagne, Toby Domingue Bradley Racca, Terry Fabre, Robert Marceaux and Martin Mouton

Members Absent:

Jared Richard

Agenda Item No. 4: **Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel
Bill Neef, Engineer (via telephone conference)
Mary S. Dwyer, Administrative Assistant/Minutes Clerk

* These minutes will not become official until approved by the Board of Commissioners at its’ next regularly scheduled meeting

Agenda Item No. 5: **Adoption of Minutes of the Regular Board Meeting held on Thursday, July 20, 2023**

A Motion was offered by Robert Marceaux, seconded by Terry Fabre, to adopt the Minutes of the Regular Board Meeting held on Thursday, July 20, 2023. The Motion was unanimously approved.

Agenda Item No. 6: **Discussion of New Business**

None.

Agenda Item No. 7: **Discussion of Old Business**

None.

Agenda Item No. 8: **Policies and Procedure Committee**

None

Agenda Item No. 9: **Construction Committee**

None.

Agenda Item No. 10: **Review/Finance/Administrative Committee**

- (a) Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Brad Racca, seconded by Robert Marceaux to pay invoices for the month. The Motion was unanimously approved.

Agenda Item No. 11: **Legal Committee**

None.

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Agenda Item No. 12: Bill Neef (Neef Engineering)

Neef informed the Board as to the status of the LPWDN well project.

Neef informed the Board as to the status of the Landry Road Project.

- (a) Neef provided the Board with a copy of the Operations Budget through August 2023 and outlined same for the Board.
- (b) Neef provided the Board with a copy of the CIP Budget through August 2023 and outlined same for the Board.
- (c) Neef recommended that the Board consider a Huntress EDR Security subscription at \$126.00 per month.

A Motion was offered by Robert Marceaux, seconded by Paul Champagne, approving the purchase of a Huntress EDR Security subscription for \$126.00 per month. The Motion was unanimously approved.

Agenda Item No. 13: Byron P. Guillory (Chief Administrative Officer / Legal Counsel)

- (a) Guillory provided the Board with a quote from Exterior Cleaning Services in the amount of \$1,250.00 to pressure wash the buildings and clean out the gutters. Guillory recommended that the Board consider approving the quote.

A Motion was offered by Martin Mouton, seconded by Robert Marceaux, approving the quote from Exterior Cleaning Services in the amount of \$1,250.00 to pressure wash the buildings and clean out the gutters. The Motion was unanimously approved.

- (b) Guillory recommended that the Board consider declaring the following property to be classified as “surplus property” which will allow it to be disposed of according to law:

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- All pumps, motors, pipe, casings and appurtenances associated with the abandonment of wells #2 and #3
- 6 sections of 4'X6' concrete drain pipe associated with the Well 4 project
- One 12' single axle utility trailer
- One aluminum tower removed from use prior to the Well #4 project

A Motion was offered by Robert Marceaux, seconded by Toby Domingue, declaring that the following property be classified as “surplus property” which will allow it to be disposed of according to law:

- All pumps, motors, pipe, casings and appurtenances associated with the abandonment of wells #2 and #3
- 6 sections of 4'X6' concrete drain pipe associated with the Well 4 project
- One 12' single axle utility trailer
- One aluminum tower removed from use prior to the Well #4 project

- (c) Guillory informed the Board of contract negotiations with LCG related to Fire Hydrant Agreement. LCG has approved all of Guillory’s recommended revisions and Guillory informed the Board that LPWDN President can proceed with executing the agreement.

There being no further business, President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of September 21, 2023, be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of September 21, 2023.

s/ Paul Champagne

PAUL CHAMPAGNE
Secretary/Treasure

s/ Mary S. Dwyer

MARY S. DWYER
Administrative Assistant/Minutes Transcriber

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