

Lafayette Parish Waterworks District North

307 Rue Scholastique Road

Lafayette, Louisiana 70507

Thursday, July 20, 2023

at 5:30 p.m.

MINUTES OF REGULAR BOARD MEETING

COMMENCEMENT

Agenda Item No. 1: **Call to Order**

The Lafayette Parish Waterworks District North (hereinafter sometimes referred to as LPWDN”) meeting of July 20, 2023, was called to Order by LPWDN President, Preston Bernard

Agenda Item No. 2: **Pledge of Allegiance**

Agenda Item No. 3: **Roll Call**

Members Present:

Preston Bernard, Paul Champagne, Toby Domingue Bradley Racca, Terry Fabre, Robert Marceaux and Jared Richard

Members Absent:

Martin Mouton

Agenda Item No. 4: **Recognized Guest(s)**

Byron Guillory, Chief Admin. Officer/Legal Counsel
Bill Neef, Engineer (via telephone conference)
Mary S. Dwyer, Administrative Assistant/Minutes Clerk
Jeremy Meaux with Darnall Sikes (Financial Auditor)

* These minutes will not become official until approved by the Board of Commissioners at its' next regularly scheduled meeting

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Agenda Item No. 5: **Adoption of Minutes of the Regular Board Meeting held on Thursday, June 15, 2023**

A Motion was offered by Robert Marceaux, seconded by Terry Fabre, to adopt the Minutes of the Regular Board Meeting held on Thursday, June 15, 2023. The Motion was unanimously approved.

Agenda Item No. 6: **Discussion of New Business**

- (a) Jeremy Meaux with Darnall Sikes and Frederick presented the Board with copies of the Financial Report and Statewide Agreed Upon Procedures for 2022 and outlined same for the Board.

A Motion was offered by Brad Racca, seconded by Toby Domingue, approving the Financial Report and Statewide Agreed Upon Procedures for 2022 presented by Jeremy Meaux with Darnall Sikes and Fredericks. The Motion was unanimously approved.

Agenda Item No. 7: **Discussion of Old Business**

None.

Agenda Item No. 8: **Policies and Procedure Committee**

None

Agenda Item No. 9: **Construction Committee**

None.

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Agenda Item No. 10: Review/Finance/Administrative Committee

- (a) Paul Champagne informed the Board that the invoices have been reviewed and he recommends that the invoices for the month be paid.

A Motion was offered by Robert Marceaux, seconded by Jared Richard to pay invoices for the month. The Motion was unanimously approved.

Agenda Item No. 11: Legal Committee

None.

Agenda Item No. 12: Bill Neef (Neef Engineering)

- (a) Neef provided the Board with a copy of the Operations Budget through June 2023 and outlined same for the Board.
- (b) Neef provided the Board with a copy of the CIP Budget through June 2023 and outlined same for the Board.

Agenda Item No. 13: Byron P. Guillory (Chief Administrative Officer / Legal Counsel)

- (a) Guillory informed the Board as to the status of the agreement with LCG regarding fire hydrant installation.

Guillory informed the Board that one the office clerks has been out due to medical issues. Ms. Arlene Choate has agreed to work on a part-time basis and on an as needed basis with a salary of \$18.00 per hour. Guillory recommended that the Board consider placing this item on the agenda.

A Motion was offered by Robert Marceaux, seconded by Jared Richard to add the following to the agenda:

- 13(b) Discussion of hiring Arlene Choate on a part-time basis and on an as needed basis with a salary of \$18.00 per hour.

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The Motion was unanimously approved.

- (b) Guillory recommended that the Board consider hiring Arlene Choate on a part-time basis and on an as needed basis with a salary of \$18.00 per hour.

A Motion was offered by Toby Domingue, seconded by Paul Champagne to hire Arlene Choate on a part-time basis and on an as needed basis with a salary of \$18.00 per hour. The motion was unanimously approved.

Guillory informed the Board that a field personnel was recently hired to replace Matt Leblanc.

Guillory informed the Board that the oak tree in the back of the warehouse needs to be removed. Guillory will utilize his authority to retain services to have the tree removed.

There being no further business, President, Preston Bernard, declared that the Lafayette Parish Waterworks District North meeting of July 20, 2023, be adjourned.

The foregoing is an accurate and true representation of the Minutes of the Lafayette Parish Waterworks District North meeting of July 20, 2023.

s/ Paul Champagne

PAUL CHAMPAGNE
Secretary/Treasure

s/ Mary S. Dwyer

MARY S. DWYER
Administrative Assistant/Minutes Transcriber

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